

From: [Vankeerbergen, Bernadette](#)
To: [Kallis, Erica](#); [Fletcher, Richard](#)
Cc: [Heysel, Garrett](#); [Aski, Janice](#); [Hogle, Danielle](#)
Subject: Greek 5890
Date: Wednesday, January 15, 2014 10:19:33 AM

Hello Richard and Erica,

This note to let you know that last Friday the Arts and Humanities Panel approved the creation of the new course Greek 5890 with GE Foreign Language status.

The Panel did have a question about how many hours a day the class will meet. Could you please let us know? This is a 12 week-course that is requesting 12 credits.

[For reminder the Ohio Board of Regents definition of semester credit hour is the following: "One semester credit hour will be awarded for a minimum of 750 minutes [i.e., 12.5 hours] of formalized instruction that typically requires students to work at out-of-class assignments an average of two hours for every hour of formalized instruction [i.e., 1500 minutes or 25 hours]. The instructor bears the primary responsibility for formalized instruction, which may be delivered in a variety of modes."]

Provided the course request is subsequently approved all the way through the Office of the University Registrar, Greek 5890 will be a new course with GE Foreign Language starting Summer 2014.

Please know that the GE assessment plan of Greek 5890 will need to be implemented each time the course is offered and GE data gathered. After the second offering of the course, the Department of Classics will be asked to submit an initial report summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 6 of the ASC Curriculum and Assessment Operations Manual [p. 75] https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). Our program assistant Danielle Hogle (hogle.12) can help the Department with any aspect of the GE assessment requirement. She will also make sure to contact the Department before the course is offered and provide any assistance that the faculty member(s) may need. Could you please communicate this information to the faculty member(s) who will be teaching the course?

The course will next move to the full ASCC for the standard 2-weeks comments period.

Janice Aski is here cc'd on the e-mail since she was elected chair-for-the-day on 1-10-14.

My best,
Bernadette

Bernadette Vankeerbergen, Ph.D.
Program Manager, Curriculum and Assessment
Arts and Sciences
The Ohio State University
154D Denney Hall

164 W 17th Ave.
Columbus, OH 43210
Phone: 614-688-5679
Fax: 614-292-6303
<http://ascas.osu.edu>